



DEPARTMENT OF THE ARMY  
OFFICE OF THE DEPUTY CHIEF OF STAFF FOR INTELLIGENCE  
WASHINGTON DC 20310-1001



REPLY TO  
ATTENTION OF

DAMI-FD (380-10)

25 SEP 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Cost Recoupment for the Army Foreign Liaison Program

1. This memorandum provides Headquarters, Department of the Army (HQDA) guidance concerning the recoupment of costs associated with the provision of services to Foreign Liaison Officer (FLO) personnel in the United States. As proponent for the FLO Program under Army Regulation (AR) 11-31, I have charged the FLO Program manager with central management and execution of the recoupment program.
2. The Arms Export Control Act, 22 USC Section 2761(a)(1)(C), and Department of Defense (DOD) Directive 5230.20 require countries participating in the FLO Program to reimburse the United States Government for the cost of base operation services provided to FLO personnel. The Office of the Deputy Chief of Staff for Intelligence (ODCSINT), in coordination with the Office of the Assistant Chief of Staff for Installation Management, has established \$4,850 as the average per capita cost for base operation services. This figure includes such costs as office space, computer support and utilities. It is not intended to change the current services that the MACOMs provide to FLO personnel. The objective of establishing this cost figure is to set an Army-wide standard for the recoupment process and to comply with federal law and the DOD Directive. The recoupment of any costs for support (secretarial, travel, etc.) in addition to base operations support costs must be coordinated in advance with ODCSINT Foreign Disclosure Directorate (DAMI-FD). DAMI-FD will then in turn coordinate with the U.S. Army Security Assistance Command, Alexandria (USASAC) and the appropriate country embassy.
3. Foreign Military Sales procedures will be the process used for recoupment of the \$4,850, plus a 2.5 percent administrative fee. DAMI-FD will send a letter to the embassies of all countries participating in the FLO Program, notifying them of the recoupment requirement and identifying the corresponding positions requiring recoupment. In order to avoid confusion and to provide an equitable process, recoupment for all countries will begin in January 2003. For your information, the Army is staffing a legislative proposal to allow the Services to provide base operations support to FLO Program personnel without requiring reimbursement in accordance with the Arms Export Control Act.

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4. The point of contact for the FLO Program at the Foreign Disclosure Directorate is Ms. Sandra Carpenter (703-601-1573) or Major Jeff Kilgo (703-601-1572).

  
ROBERT W. NOONAN, JR.  
Lieutenant General, GS  
Deputy Chief of Staff  
for Intelligence

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