



INTELLIGENCE

UNDER SECRETARY OF DEFENSE

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WASHINGTON, DC 20301-5000

APR 26 2011

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
COMMANDERS OF THE COMBATANT COMMANDS
DEPUTY CHIEF MANAGEMENT OFFICER
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
DIRECTOR, OPERATIONAL TEST AND EVALUATION
DIRECTOR, COST ASSESSMENT AND PROGRAM
EVALUATION
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
ASSISTANTS TO THE SECRETARY OF DEFENSE
DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTOR, NET ASSESSMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Security and Policy Reviews of Articles, Manuscripts, Books and Other Media Prior to Public Release

All current and former DoD employees have a lifelong obligation to protect classified information and controlled unclassified information, and to follow established procedures to obtain security reviews of articles, books and other media prior to public release. Classified information, even when it appears in the public domain, remains classified until it is declassified by an appropriate U.S. Government authority.

Accordingly, we request all DoD components ensure widest dissemination of the attached guidance to remind employees of these obligations and provide procedures for obtaining security reviews of DoD information prior to public release. This guidance can be modified as appropriate for your organization and should be incorporated in your initial, separation, and pre-retirement security processing, and annual security refresher training. The guidelines may also be posted on official websites.

The Office of Security Review (OSR), Washington Headquarters Services, is the point of contact for security and policy review and pre-publication reviews in the Department. Questions concerning policy or procedures can be directed to OSR at (703) 696-4671 or secrev1@whs.mil.

Michael G. Vickers

Attachment:
As stated

