DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-2
1000 ARMY PENTAGON
WASHINGTON, DC 20310-1000

DAMI-CDS

MAR 8 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Background Investigations

1. References:

a. Appendix D, AR 380-67, Personnel Security Program, 9 Sep 1988.

b. Memorandum, ODCS, G-2, DAMI-CDS, 9 Aug 06, subject: Army Personnel Security-Extension Timelines for Submission of Periodic Reinvestigations (PR).

2. Applicability. This policy applies to all U.S. Army military, civilian and contractors who are not subjected to the National Industrial Security Program (NISP).

3. Policy. This policy amends reference 1a. Effective immediately, all background investigations will be processed as outlined in Enclosure 1. Additional guidance is provided as follows:

a. Background investigations expire if the individual has a continuous break in federal service greater than 24 months. Federal service includes military service, federal government civilian service and employment as a federal government contractor.

b. Periodic investigations will be submitted in accordance with reference 1b. Personnel in access with outdated background investigations are authorized continued access, contingent that a PR has been initiated. Access will not be administratively downgraded based solely on the fact that a PR was not initiated within a specific timeframe. If an individual is within six (6) months of retirement or separation, a PR will not be initiated.

4. The Office of the Deputy Chief of Staff, G-2 point of contact is Ms. Teane Smith, (703) 695-2629, teane.smith@us.army.mil.

Encl

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Figure 1. Conversion of Accesses and Investigations[1]

Status	Current Access and Investigation	Level of Access Required	Investigation Required	Form Requirements
Civilian- Incumbent	Secret granted as a civilian based on a ANACI, DNACI, NACI or similar investigation; no 24 month break in service	Secret	NACLC PR	SF86
Civilian- Incumbent	NACI with no access	Secret	NACLC	SF86, SF87
Civilian- Incumbent	Secret based on NACLC	Secret	ANACI	SF86, AUB Code R- no forms required; no SF87
Civilian New Hire- Former Military or Contractor	Secret- NACLC as military/contractor	Secret	ANACI	SF86, Resume, OF306, SF87
Civilian New Hire- Former Military or Contractor	Secret- NACLC as military/contractor	No Access	NACI	SF85 or 85P, Resume, OF306, SF87
Civilian New Hire- Former Military or Contractor	SSBI	Secret or higher	None	N/A
Military	ENTNAC/ENAC	Secret	NACLC	SF86, SF87 or FD258
New Hire Dual Position- NG & Civilian (US Code Title 5 & 10 only)	ENTNAC, ENAC, NACLC	Secret	ANACI	SF86, Resume, OF306, SF87
Contractor (non-NISP)	NACLC	No Access	None	

[1] In 1997, ANACI became the national standard of investigation for initial Secret eligibility for civilian personnel. Prior to 1997, DNACI (DSS) and NACI (OPM) were the standard investigations for access to classified information by federal government civilians. ANACI investigations are only to be conducted on new civilian hires. The PR for federal government civilians is a NACLC.

Figure 2. Reinvestigation Timelines[2]

Access Required	Age of Investigation	Investigation Required	Comments
Top Secret/SCI	under 7 years (no break in service)	SBPR/PPR	No prints required
	7 years or more	SSBI	AUB code R-no prints required
Secret/Confidential	10 years or more	NACLC PR	
Position of Trust[3]	10 years or more	None	
Non-sensitive Position[3]	10 years or more	None	

Figure 3. Security Guards[4]- No Access[3]

Status	Investigation Required	Forms Required	Comments
Contractor	NACLC	SF86, SF87	No PR is required
Civilian	ANACI	SF86, Resume, OF306, SF87	No PR is required

[2] PRs are only authorized for positions requiring access to classified information or other national security positions in accordance with AR380-67

[3] If no access is required, PRs are not authorized

[4] Security guard positions are designated as non-critical sensitive