

# **ARMY FOREIGN LIAISON NEWSLETTER**



# For Members of the Washington Corps of Military Attachés

Fall 2014

# FROM THE DIRECTOR:

Dear Members of the Washington Corps of Military Attachés,

As the new Director of Army Foreign Liaison, I look forward to the opportunity to engage with each of you. I come to this new position with a similar background as many of you. Most recently, I spent the last year as the Branch Chief and Western Hemisphere Regional Manager in the G-3/5/7 Strategy, Plans, and Policy Directorate –Strategic Leadership Division, Foreign Area Officer Proponent in Crystal City. In my previous overseas assignment I served as the Senior Defense Official/Defense Attaché in Belize. Colonel Smith spoke highly of each of you, and I hope to be able to meet with you in the coming weeks at the various events in and around Washington DC, at our upcoming information briefings, and on our fall and spring orientation trips.

There have been significant changes in the Military Attaché Corps highlighted by many departures and new arrivals listed in this newsletter. As we announced in the last newsletter, Major General William Duffy replaced Major General Rob Walter as the new Assistant Deputy Chief of Staff. Some of you may have already met Major General Duffy. Those who have not will have the opportunity to do so at the upcoming Information Briefing on 7 October.

The Fall Season also brings some uncertainty as we begin a new fiscal year. We have avoided a government shutdown, as we had last year. So we are already ahead of the game. The U.S. Congress passed a continuing resolution to fund the government through December while they work on a budget. Foreign Liaison will be sure to keep the Attaché up to date on the implications and impacts.

Again, I am excited and eager to be working with each of you and hope that I will get the opportunity to meet with you at one of Foreign Liaison's engagements or at embassy events. Thank you.

Sincerely,

Darren D. Lynn Colonel, United States Army Director, Foreign Liaison

# **Upcoming Events:**

- 13 Oct: National Holiday Columbus Day
- 13-15 Oct: Association of the U.S. Army Annual Meeting
- 15 Oct: International Military Student Reception (CGSC)
- 29 Oct: International Military Student Reception (WHINSEC
- 1-7 Nov: Attaché Orientation Trip Southeast
- 11 Nov: National Holiday Veterans' Day
- 27 Nov: National Holiday Thanksgiving Day
- 3 Dec: International Military Student Reception
  5 Dec: WAMA Winter Ball
  9 Dec: Attaché Information Briefing
  15/16 Dec: Senior Leader Holiday Reception
  25 Dec: National Holiday: Christmas Day
  1 Jan: National Holiday: New Year's Day
  7 Jan: HQDA Reception in honor of the Washington Corps of Military Attachés
  15 Jan: International Military Student Reception
- 29 Jan: International Military Student Reception

# HQDA Personnel Changes of Note:

Lieutenant General Howard B. Bromberg culminated more than 37 years of service as Deputy Chief of Staff, G-1, United States Army.

Lieutenant General James McConville assumed duty as the Deputy Chief of Staff, G-1, United States Army, in August.

Lieutenant General Raymond V. Mason culminated more than 35 years of service as Deputy Chief of Staff, G-4, United States Army.

Lieutenant General Gustave Perna assumed duty as Deputy Chief of Staff, G-4, United States Army, in September.

Mr. Matt Perez joined Mr. Brian Cotter as a desk officer in Army Foreign Disclosure. Mr. Perez and Mr. Cotter will be handling visit and information requests.



# WAMA DEAN'S CORNER

Fellow Attachés,

To all in the Washington Corps of Military Attachés *"Welcome"* or *"Welcome Back"*. Summer has seen the arrival of new attachés and the departure of some old friends. I hope you were able to enjoy the Summer with family and friends.

Over July 10<sup>th</sup> and 11<sup>th</sup>, Army Foreign Liaison conducted the Summer Attaché Orientation Trip to Pennsylvania. The two locations visited were Carlisle and Gettysburg. At Carlisle the attaché group visited the US Army War College and learnt about the professional military education offered to US and international students. The group was also able to tour the US Army Heritage and Education Center and discover US Army history "up close". The Center is in purpose designed, including interactive displays and outdoor trails dedicated to different aspects of US Army history. It is well worth visiting if you are in the Carlisle area. The Heritage Center was an appropriate lead-in to the second day of the tour, the Gettysburg Civil War battlefield. For some attaches and their spouses Gettysburg was new and opened their eyes to just how "bloody" the battle was for both Union and Confederate Armies. For others it was a return visit; however, so much happened at Gettysburg there is always a new story to hear. Thanks to Army Foreign Liaison for two very interesting days.

On September 6<sup>th</sup>, WAMA welcomed its new members and their families at the annual Welcome Day picnic, at Watkins Regional Park in Upper Marlboro, Maryland. 160 people attended the Welcome Day and were treated to a walk through the forest, farmyard animals, very tasty food and drinks, new friends and some of region's best hot weather. How about that humidity!! Thank you very much to LTC Marco Tkotz (Germany) and others from his Embassy for pulling together a very relaxing and enjoyable way to welcome our new members.

Scanning WAMA's "radar" through to December 2014 please mark your diaries with:

- **3<sup>rd</sup> WAMA Lunch**. Being held at the Embassy of the Republic of Botswana on October 29th. The letter of invitation went out in mid September. The contact for this is LTC Kaname Yamashita (Japan).
- Fall Attaché Orientation Trip. Visiting South-Eastern United States, November 1<sup>st</sup> to 8<sup>th</sup>. The contact for this is LTC Reed Anderson in Army Foreign Liaison. This event is in the very final stages of planning. You may still be able to get on the trip, but you will need to make contact with LTC Anderson very soon or you'll miss out.
- WAMA Winter Ball. This premier WAMA event is being held at the Westin Hotel in Washington DC on Friday December 5<sup>th</sup>. The Westin now looks very elegant after finishing its renovations, for those who remember last year's Ball. For those who don't remember last year's Ball then you obviously had a good night. The contact is Colonel Nick Lock (United Kingdom).
- Attaché Briefing. The final Attaché Briefing session for 2014 is on December 9<sup>th</sup>, which is likely to be at Joint Base Myer-Henderson Hall. More details to follow. The contact is LTC Reed Anderson.

I'd like to remind everyone that membership is what keeps WAMA alive. Military Attachés and Assistant Attachés can join WAMA by submitting the application form that they received at their Accreditation Ceremony or they can download an application form from our website at <u>www.wama-dc.com</u>. Remember, if you have military officers in your Embassy, who are not Attachés; they are welcome to join WAMA as Associate Members. Also, I encourage wives and partners to join the Military Attaché Wives Association (MAWA). MAWA details can be found at: <u>www.sites.google.com/site/mawawashington</u>

I would like to wrap-up this Dean's Corner by welcoming Colonel Darren Lynn, the Director of Army Foreign Liaison. I look forward to the continued robust and professional relationship between the Military Attaché community and Army Foreign Liaison while you are the Director. Of course, it would be remiss not remember Colonel José Smith and pass on the heartfelt thanks of the Washington Corps of Military Attachés. José all the support you gave us was tremendous while you headed up the Army Foreign Liaison team.

To the WAMA members, I ask you all to get involved – it's what makes your time in DC most rewarding. The rest of 2014 holds a lot of promise. There are new members to get to know and some exciting and interesting events being planned.

Brigadier General Harald Goellinger Dean Washington Corps of Military Attachés and Washington Association of Military Attachés

### WAMA Leadership:

Dean: BG Harald Goellinger, Austria Vice Dean: MG Jorge Vega, Argentina

**Regional Directors:** 

Africa: Americas: Asia-Pacific: Central/Eastern Europe: Middle East/North Africa: Western Europe: BG Henry Mukuka, Zambia MG Jorge Vega, Argentina BRIG Ashok Dhingra, India COL Nikola Bozic, Serbia MG Aisha Bint Al Hussein, Jordan COL Jorge Correia da Silva, Portugal

Executive Committee:

Executive & Spring Dinner Organizer: Membership Secretary; Winter Ball Organizer: Treasurer: Welcome Day Organizer: Luncheon Organizer: LTC Rob Crawford, Australia COL Nick Lock, United Kingdom LTC Ken Butterworth, Canada LTC Marco Tkotz, Germany LTC Kaname Yamashita, Japan

# ATTACHÉ COORDINATION:



Dear Colleagues,

It is autumn and that means the National Football League and the college football seasons are in full swing, and the Major League playoffs will crown the king of baseball – let's go NATS! It also means the beginning of the National Hockey League season (we are still unsure if that is the American or the Canadian National Hockey League), and the National Basketball Association season. The great thing about Washington DC is you can catch each of these sports here.

It also means that, shortly, the leaves will be in full transition from summer green to the red, yellow, and orange of autumn. A short trip out to the mountains is a must in order to capture the grandeur of the changing leaves; and since this past summer was cooler and wet, the leaves are likely going to be spectacular this year. Fall also brings Columbus Day, Veteran's Day, Halloween, and Thanksgiving holidays, with the latter holiday officially ushering in the beginning of the winter holiday season. Don't forget to take advantage of "Black Friday" and get in your shopping for those great deals.

We are also excited for this fall's orientation trip to Louisiana and Alabama. You should have all received the invitation in August, and by now the registration window is closed. However, for those not able to take advantage of this trip, the spring 2015 trip is right around the corner. Fall also brings us two information briefings, one on 7 October and the other on 9 December. As always, if you have any suggestions for future information briefing topics, please send them my way.

Once again, we wish you all a wonderful fall with all its beauty and exciting things to do. We look forward to working with you in the coming months, and while the leaves on the trees will continue to fall throughout the autumn, the Attaché Coordination "leaves" (Jackie, Robin, and I) will remain "green" and ready to provide you whatever support you need.

R. Reed Anderson Lieutenant Colonel, United States Army Chief, Attaché Coordination Division

# Attaché Arrivals and Departures:

Arrivals:

Burma- MAJ Ye Khaung	Kazakhstan –COL Askhat Syzdykov
Burundi – BG Deogratias Batungwanayo	Netherlands – COL Johannes Hoogstraten
Canada – COL James Davis	Norway – COL Bjørnar Lunde
Czech Republic – COL Karel Schuch	Philippines – COL Orlando Suarez
Denmark – MG Henrik Dam	Romania – COL Constantin Iacobita
Estonia – COL Kajari Klettenberg	Romania – COL Stefan Raileanu
Germany – COL Horst Busch	Tunisia – SR COL Mohamed Hajem
Honduras – COL Alcides Flores	Turkey – COL Serdar Gulsoy
Hungary – COL Zsolt Sándor	Turkey – MAJ Serkan Yavuz
Israel – LTC Jacki Biton	United Kingdom – COL Nicholas Lock

#### Departures:

Japan – LTC Masashi Yamamoto

Albania – COL Albert Mullai	Estonia – COL Aivar Salekešin
Albania – Leonard Kollcaku	Georgia – LTC Temur Eubidze
Azerbaijan – COL Aghaverdi Guliyev	Germany – COL Klaus-Werner Finck
Belgium – MAJ Patrick De Smedt	Hungary – COL Zoltán Bóné
Canada – COL David Rundle	Iraq – MG Ali Al-Aaragy
Colombia - COL Juan Ramirez	Israel – LTC Assaf Navot
Colombia – COL Hugo Lopez	Italy – BG Pietro Tornabene
Croatia – MAJ Robert Katic	Kazakhstan – Gen MAJ Syzdykov
Czech Republic – COL Miroslav Suhaj	Netherlands - COL Arie Ooms
Denmark – BG Jørgen Jacobsen	Norway – COL Roy Abelsen

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Oman – COL Mohammed Al Kharusi

Singapore – LTC Yem Hock Lim

Tunisia – SR COL Nejib El Ghaldi

Tunisia – COL Moncef Ben Rhouma

Turkey – COL Mehet Tuna Turkey – MAJ Numan Yoner United Kingdom – COL Richard Smith

# Military Attaché Orientation Program Notes:

#### Attaché Information Briefings:

Our next information brief is scheduled for 7 October 2014. This iteration will include a briefing on the Army Resiliency Program from the Army G-1 Resiliency Directorate, and a capabilities and mission brief by Brigadier General Kent Savre, the US Army Corps of Engineers North Atlantic Division Commander. As usual, invitations and registration forms will go out about two weeks before the briefing dates. Our briefing on 9 December will include an update on the Army force structure and combat capabilities; MG Bannister is tentatively scheduled to brief. We also ask that you continue to provide your suggestions and requests for information briefing topics to LTC Reed Anderson and we will do our best to accommodate your interests and concerns.

#### Attaché Orientation Trips:

Our Summer 2014 Orientation Trip to the US Army War College and Gettsyburg was short but productive. Our Fall 2014 Orientation Trip, which will take place 1-8 November 2014, will take us to Louisiana and Alabama. Our stops in Louisiana will include New Orleans where we will visit with the Louisiana National Guard and the 377<sup>th</sup> Theater Sustainment Command (US Army Reserve), and Fort Polk which is the home of the Joint Readiness Training Center. In Alabama, we will visit Fort Rucker which is the home of the US Army Aviation Center of Excellence, and Redstone Arsenal where we will visit with US Army Material Command, US Army Security Assistance Command, and the US Army Space and Missile Defense Command/Strategic Command.

For our Spring 2015 trip, which will take place from 25 April to 2 May 2015, we will begin in Chicago, Illinois where we will visit with the Illinois National Guard, and take in some of the unique culture of Chicago. From there, we will do an out-and-back day trip to Fort McCoy, Wisconsin which is home of one of the US Army Reserve's largest and busiest training centers. We then head down to Fort Riley, Kansas to visit with the First Infantry Division, and then on to Fort Leavenworth, Kansas/Kansas City, Missouri to visit with the Combined Arms training Center and take in some of the Midwest culture in Kansas city. We hope you will be able to join us.

# FROM ARMY FOREIGN DISCLOSURE:

## New Personnel:

Mr. Brian Cotter (<u>Brian.F.Cotter2.civ@mail.mil</u>, 703-695-1041) has assumed all Foreign Visit Requests for the following regions/international organizations: Africa Canada Middle East NATO Oceania

Mr. Matthew Perez (<u>Matthew.W.Perez3.civ@mail.mil</u>, 703-695-1085) has assumed all Foreign Visit Requests for the following regions: Asia

Europe Latin America

# Processing of One-time and Extended Visit Requests:

The online computer-based Foreign Visit System (FVS) remains the preferred method to submit visit requests. Use of the computer-based FVS expedites request processing time, provides a means of checking a visit's status and provides a means for confirming receipt of submitted visit requests. Embassies not using the computer-based FVS are hampered by the additional processing and staffing time required for manually submitted visit requests. Embassies are strongly encouraged to install and use the computer-based FVS. Installation of the computer-based FVS and associated instructional training on use of the computer-based FVS is available at no cost to Embassies. The only technical requirement for use of the computer-based FVS is Microsoft Internet Explorer 7.0 or higher. Embassies are encouraged to contact your Desk Officer or the DoD FVS Office at 571-372-7623 or by email at DTSASPANSupport@dtsa.mil to coordinated installation of the computer-based FVS and to arrange for the associated training.

Please also note that official visit requests must be sent to Foreign Disclosure, not to Foreign Liaison. Every country has a primary and an alternate Foreign Disclosure Desk Officer whom they are encouraged to contact with any questions on submitting Foreign Visit Request as well as Requests for Information. Please see the Desk Officer listing included with enclosures to identify your Desk Officer.

# **One-time Visit Requests:**

In accordance with the Military Attaché Guide (Administrative Guidance), all Requests for Visit Authorization (RVA) should be submitted at least 30 days prior to the start date of the visit. The Office of the Deputy Chief of Staff, G-2, will not process RVAs submitted less than ten working days (14 calendar days) prior to the requested start date of the visit. Visits submitted less than ten working days (14 calendar days) will be immediately returned without action. This affords the hosting U.S. Army Command the professional courtesy and necessary time to properly prepare for the visit and any related actions.

The only two exceptions to the 10 working day suspense requirement are:

-- Visits to the Army Secretariat and Army Staff;

-- Visits deemed mission essential or time sensitive by the U.S. Army. In order for you to be able to utilize this exception, a DA organization must have submitted a request for waiver to the Office of the Deputy Chief of Staff, G-2, on your behalf.

### **Extended Visit Requests:**

All Extended Visit Requests must be submitted 90 days prior to the requested visit start date concurrently with the Extended Visitor's Photograph and Biography in accordance with the Military Attaché Guide; Administrative Guidance. Extended Visit Requests submitted less that 90 days prior to the requested visit start date or submitted without the required Photograph and Biography will be returned to the Embassy without action. Photographs and Biographies must be sent, in accordance with the Military Attaché Guide; Administrative Guidance, to:

#### usarmy.pentagon.hqda-dcs-g-2.mbx.dami-cd-guardian@mail.mil

Extended Visit Requests, must include the following information in Case Details section of the Extended Visit Request: the name of the incumbent officer and the type of position the new officer will fill (Military Personnel Exchange Program Officer, Cooperative Personnel Program Officer, Foreign Liaison Officer, or Engineer and Scientist Exchange Program Officer).

Extended Visit Requests must include the following accompanying family member information in the Embassy Remarks Section of the Extended Visit Request: the family member's full name, passport number, gender, birth date, country of citizenship and relationship to the sponsor. If the Official on the Extended Visit Request does not have accompanying family members, a statement to that effect should be included in the Embassy Remarks Section of the Extended Visit Request.

These important administrative requirements provide the hosting U.S. Army Command with key information necessary to prepare for and properly support the extended visitor and the extended visitor's accompanying family members. Extended Visit Requests submitted without this key information may be returned to the Defense Attaché Office without action.

### **Requests for Information:**

To avoid processing delays when submitting Requests for Information (RFI), please ensure the request is sent to the RFI inbox, usarmy.pentagon.hqda-dcs-g-2.mbx.dami-cd-foreign-disclo@mail.mil and not to Foreign Liaison. If you have any questions, call your Foreign Disclosure (DAMI-CDD) Desk Officer. They are all listed in the roster attached to this newsletter and are prepared to assist you in your submittals.

# **RECURRING ADMINISTRATIVE NOTES AND REMINDERS:**

# Office Calls and Other Meetings with the G-2:

Army Foreign Liaison is the point of contact to arrange any office calls or other meetings with the G-2 or any of the senior leaders within the G-2. Please do not contact the G-2 front office directly as this will only slow down your request when the front office personnel refer you back to Foreign Liaison. If a Military Attaché wants to meet with any G-2 senior leader, please contact the Director, Deputy Director or Chief of Coordination Division. If you want to arrange for a delegation to meet with anyone in G-2, please contact Foreign Liaison Operations Division. If you are not sure whom to contact, just call any one of us and we will get you on the right track.

## Attaché Biographic Data Form:

The Attaché Coordination Division asks that you make use of the Biographic Information Form (Annex A-2 in the Attaché Guide) for accreditation and submit the completed form electronically to jacqueline.m.green.civ@mail.mil or robin.a.proudie.civ@mail.mil. You may also send a paper copy via the diplomatic courier facility. Submit it along with the other documents which are listed at: http://www.dami.army.pentagon.mil/DAMI-FLGuide.aspx.

## Military Attaché Guide:

The November 2013 Social Directory and the October 2013 Administrative Guidance are the most recently published versions of the Attaché Guide. However, we are in the process of updating both, and we expect to have them published and distributed sometime in November. The new edition will include updated instructions on completing the DD Form 1172-2 for identification cards and DEERS enrollment. You all will receive a hard copy in the mail, and we will also post the Administrative Guidance on the FL website. As you may well imagine, the information in the Social Directory is constantly changing due to changes in the Attaché Corps, so please continue to keep us informed of changes as they happen. Please send any updates to robin.a.proudie.civ@mail.mil (for countries from A-K) or to jacqueline.m.green.civ@mail.mil (for countries from L-Z).

# Military Personnel Exchange Program (MPEP) Nominations:

Nomination of exchange officers is a two-step process which must be completed 90-180 days before expected arrival of the exchange participant.

**<u>Step One:</u>** Submit a nomination email to the HQDA MPEP Branch Chief and include the U.S. Army MPEP Position #, the U.S. Army host unit, a military biography and photograph of the nominee, and expected arrival date.

The MPEP Branch will process all nominations with the host unit chain of command in less than 30 days. To streamline the process, you may consider your nominee accepted if you receive no response after 30 days.

<u>Step Two:</u> Once the host unit chain of command has concurred with your nominee and no later than 30 days prior to arrival of the exchange personnel, submit the required Extended Visit Request (EVR) into the International Visits System located within your Embassy. This EVR will also include information

on the exchange officer's family members within the remarks section. It is important to include family members for subsequent required ID cards and other processes.

The result of this process will be an Extended Visit Approval (EVA) which will allow the exchange personnel to actually arrive and perform the duties of the exchange position.

MPEP Branch Point of Contact for nominations or questions:

- John C. Wirick, Branch Chief, 703-692-8218, john.c.wirick.civ@mail.mil
- Captain Justin Liberatore, 703-692-8146; justin.c.liberatore.mil@mail.mil

# **PROTOCOL**:

Ms. Sofia Stasishyn and Ms. Abbey Green are ready to help you. Please direct any invitations, correspondence, or protocol questions to the FL Protocol e-mail: <u>hqda-dcs-q-2.mbx.fl-protocol@mail.mil</u>

You can contact Sofia directly at: <u>sofia.stasishyn.civ@mail.mil</u> or 703-692-1459. You can contact Abbey at: <u>abbey.l.green2.civ@mail.mil</u> or 703-692-1457.

#### Invitations:

**REMINDER:** We have been receiving a lot of individual and short notice invitations lately. Please do not send out individual invitations. Please process all invitations through the Army Foreign Liaison Protocol Section using the process outlined below and found in the Administrative Guide. It is important to send invitations as early as possible, particularly if you are inviting senior leadership.

General Guidelines:

Please direct any questions that you may have regarding protocol or invitations to the Army Foreign Liaison Protocol Section. We ask that you follow these guidelines concerning official social invitations extended to U.S. Army personnel:

- Please deliver invitations to Army Foreign Liaison at least 15 calendar days in advance of the event for the best U.S. Army representation.
- All invitations for Headquarters, Department of the Army personnel for official social occasions in the greater Washington, DC, area must be sent through Army Foreign Liaison. This enables Army Foreign Liaison to help you achieve your desired attendance. We ensure invitations are delivered promptly and monitor responses.
- To request the most current U.S. Army Foreign Liaison "A" List prior to sending your invitations, you may contact the Foreign Liaison Protocol Section at 703-692-1457or 703-692-1459, or email your request to <u>sofia.stasishyn.civ@mail.mil</u> and <u>abbey.l.green2.civ@mail.mil</u>.

Hard Copy or Paper Invitations:

- PLEASE, DO NOT MAIL INVITATIONS. Deliver invitations directly to Foreign Liaison Protocol Section in Room 2E424, or to us through the Department of Defense (DoD) Diplomatic Courier located in the Pentagon Remote Delivery Facility (RDF) between 1000-1100 hours, Monday through Friday, except U.S. holidays. Please note that each invitation must reflect complete TO and FROM addresses.
- Invitations extended to U.S. Army general officers and U.S. Army civilian employees of similar rank should be accompanied by a list of all U.S. Service invitees.
- When sending invitations to a number of people for a single event, we recommend you email a scanned or electronic version of the invitation, along with a complete list of invitees, to the following three addresses, or fax a complete list of invitees to Foreign Liaison Protocol at 703-697-8412:
  - o sofia.stasishyn.civ@mail.mil
  - o <u>abbey.l.green2.civ@mail.mil</u>
  - o usarmy.pentagon.hqda-dcs-g-2.mbx.fl-protocol@mail.mil

#### Email Invitations:

The use of e-vites is very practical, but we must issue the following guidelines to any embassies using these e-mail based invitations.

If you send invitations directly by e-mail to Headquarters, Department of the Army personnel, please also e-mail a list of all invitees to the event to the following three addresses:

- o sofia.stasishyn.civ@mail.mil
- o <u>abbey.l.green2.civ@mail.mil</u>
- o <u>usarmy.pentagon.hqda-dcs-g-2.mbx.fl-protocol@mail.mil</u>

**Please do not e-mail invites directly to the senior Army leadership.** By that, we mean, the Secretary of the Army, the Chief of Staff of the Army, the Under Secretary of the Army, the Vice Chief of Staff of the Army, and the Director of the Army Staff. If you wish to invite those individuals, let FL Protocol know and we will deliver the invitations. Army officials expect invitations to be routed through Army Foreign Liaison. If an invitation is sent directly to a senior leader's office, they return it to Foreign Liaison for proper routing anyway. Therefore, the most efficient delivery method is to deliver your US Army invitations to the Foreign Liaison Protocol Officers by email, courier or fax.

#### Dress:

Prescribing dress in invitations can be confusing, especially for military uniforms. We emphasize that you at the foreign embassies should not have to guess which uniform is appropriate for U.S. Army personnel. Please use one of the standard categories of dress: formal (rarely used), semi-formal, informal, casual or very casual. Based on that guidance, Army personnel will know the correct uniform to wear. If you want all attendees in civilian dress, please make that clear.

The most confusing category of civilian dress is "casual," and its various versions, such as "business casual" or "smart casual." The category can include everything from jacket and tie to a polo shirt and slacks. To reduce confusion, you should always explain what you mean by "casual" when it is on an invitation.

The following chart illustrates the civilian and equivalent military standards of dress.

Category of Dress	Civilian Attire	U.S. Army Uniform
Formal	White Tie	Army Mess Dress Uniform
Semi-Formal	Tuxedo (Black Tie)	Army Mess Dress, or Army Service Uniform with Black Bow Tie
Informal	Business Suit	Army Service Uniform
Casual	Sports Jacket with or without Tie (Invitation should stipulate this)	Army Class B Uniform Note: This is rarely used, and is limited to certain events, usually during hot weather.
Very Casual	Shirt and Slacks with or without Jacket. (If more casual attire is desired, such as for a barbecue, the invitation should stipulate this)	None

Contact Telephone Numbers / Address for Foreign Liaison: The U.S. Army Foreign Liaison Office is a part of the Office of the Deputy Chief of Staff, G-2. The correct mailing address and primary phone numbers are:

### Mailing address:

Office of the Deputy Chief of Staff, G-2 Army Foreign Liaison (DAMI-FL) 1000 Army Pentagon Washington DC, 20310-1000

Reminder: Please try to deliver all correspondence using the diplomatic courier!

#### Primary phone numbers:

Director: 703-692-1467 Deputy Director: 703-692-1462 Protocol: 692-1457/1459 Attaché Coordination: 703-692-7753/1469/1465 Operations: 703-692-1464/1458/1456 FAX: 703-697-2887 or 697-8412

A copy of this newsletter, less enclosures, has been posted to the Foreign Liaison website at: http://www.dami.army.pentagon.mil/DAMI-FL.aspx. Click on the tab "Foreign Liaison Newsletter," then expand the tab "Current Issue," and then click on the "FL Fall 2014 Newsletter" link to open the newsletter in PDF format.

# **ENCLOSURES:**

This newsletter contains the following enclosures: Foreign Military Attaché Roster Foreign Military Attaché E-mail Roster Army Foreign Liaison Directorate Listing (DAMI-FL) Army International Affairs Division Country Desk Assignments (DAMO-SSR) Security Cooperation Integration Directorate Listing (SAAL-NI) Army Foreign Disclosure Division Regional Desk Officers (DAMI-CDS) U.S. Army Foreign Liaison "A" Guest List dated 8 October 2014 Pentagon Parking Facilities Map Attaché Program Planning Calendar for Calendar Year 2014