



DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-2
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WASHINGTON, DC 20310-1000

DAMI-PI

- 2 SEP 2015

**MEMORANDUM FOR HEADQUARTERS, DEPARTMENT OF THE ARMY, G-2
DIRECTORATES**

**SUBJECT: Media Contact Policy for Headquarters, Department of the Army, G-2
Personnel**

1. References:

- a. Intelligence Community Directive (ICD) 119, Media Contacts, 20 March 2014.
- b. ICD 120, Intelligence Community Whistleblower Protection, 20 March 2014.
- c. Executive Order 12333, as amended, United States Intelligence Activities, 30 July 2008.
- d. Department of Defense Directive 5230.09, Clearance of DoD Information for Public Release, 22 August 2008, Certified Current Through 22 August 2015.
- e. Army Regulation (AR) 25-55, The Department of the Army Freedom of Information Act Program, 1 November 1997.
- f. AR 360-1, The Army Public Affairs Program, 25 May 2011.
- g. AR 380-5, Department of the Army Information Security Program, 29 September 2000.

2. Purpose: This memorandum establishes the policy for contacts with the media by Headquarters, Department of the Army (HQDA), G-2 personnel.

3. Scope: This memorandum applies to all HQDA, G-2 directorates and their military, civilian and contractor personnel. Media engagements by HQDA, G-2 personnel will comply with provisions of ICD 119 (Reference 1.a) and AR 360-1 (Reference 1.f). The ICD 119 governs only "covered matters" as described below; non-covered matters are governed by AR 360-1.

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4. Definitions.

a. Covered Matters: Covered matters are sensitive intelligence-related information including intelligence sources, methods, activities, and judgments. See Reference 1.a for additional information.

b. Media: Media is any person, organization, or entity (other than Federal, State, local, tribal and territorial governments) primarily engaged in the collection, production, or dissemination to the public of information in any form, which includes print, broadcast, film and internet; or is otherwise engaged in the collection, production, or dissemination to the public of information in any form related to topics of national security, which includes print, broadcast, film, and internet.

5. Policy:

a. All media contacts by HQDA, G-2 personnel will be coordinated through the Office of the Chief of Public Affairs (OCPA) and the Deputy Chief of Staff, G-2 Initiatives Group (DIG) (DAMI-Z Group).

b. Headquarters, Department of the Army, G-2 personnel will refer media inquiries to the OCPA without further comment.

c. Headquarters, Department of the Army, G-2 personnel who have unplanned or unintentional contact on covered matters with the media or parties reasonably believed to be associated with media, will report the contact to the Media Covered Matters Reporting Official in the HQDA, G-2 Plans and Integration Directorate (DAMI-PIP) as soon as possible. Unauthorized contacts may result in administrative sanctions including, but not limited to, performance counseling, unfavorable security clearance action, and loss of employment. A referral to the Department of Justice for prosecution may result if a failure to comply with media contact policy results in an unauthorized disclosure of classified information.

d. For purposes of media engagements concerning covered matters as defined in ICD 119, only the Deputy Chief of Staff (DCS), G-2 or the Assistant Deputy Chiefs of Staff (ADCS), G-2 are authorized to speak with the media. Other HQDA G-2 personnel who desire to engage the media concerning a covered matter must obtain approval from OCPA for the media contact as well as authorization from either the DCS, G-2 or an ADCS, G-2, to discuss a covered matter.

e. The ICD 119 requires annual training in media contacts. This training will be provided on-line through the U.S. Army Training and Doctrine Command's Army Learning Management System. The Director, DAMI-PI is responsible to provide the HQDA, G-2's annual media contact training report in accordance with (IAW) ICD 119,

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paragraph E.2.f, and for semi-annual reporting of contacts IAW ICD 119, paragraph E.2.g.

f. This policy does not apply to official contact with the media required to fulfill statutory requirements under the Freedom of Information Act, public or private information sharing activities authorized by law, or any other applicable provisions of law.

g. The HQDA, G-2's Media Covered Matters Reporting Official point of contact is Mr. Frank Stearns, 703-695-2826, email: frank.d.stearns.civ@mail.mil. He is responsible to oversee this policy, to receive and answer questions and concerns from HQDA, G-2 employees, to initiate appropriate actions upon receiving reports of possible violations, to liaise as required with the Army and Office of the Director of National Intelligence (ODNI) Public Affairs, and to ensure reports required by reference 1.a. are prepared and forwarded to ODNI.

6. Headquarters, Department of the Army, G-2 personnel who have concerns about illegal activity or about fraud, waste or abuse regarding a covered matter shall not use their concern as a reason to engage in unauthorized media contact. Multiple Intelligence Community, Department of Defense and Army Directives provide avenues to report activities perceived as fraudulent, wasteful, abusive, unlawful or contrary to any statute, Executive Order or regulation. This media contact policy does not conflict with or prohibit the reporting of such activities through those avenues.

7. The point of contact for this memorandum is Mr. Frank Stearns at 703-695-2826, email: frank.d.stearns.civ@mail.mil. The alternate point of contact is Mr. Herb Bilewski at 703-695-2830, email: herbert.k.bilewski.civ@mail.mil.



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CF:
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